



Independent School District of Boise City

Technical Reading and Writing: Course Overview			
Students will develop the skills necessary to read and write expository text. Students will read a variety of expository texts and will produce technical documents.			
Technical Reading and Writing: Course Scope and Sequence			
Quarter 1/3: Learning Strategies			
Essential Concepts	Suggested Activities	Resources	Sample Lang. Obj*
<ul style="list-style-type: none"> • Time management and organization (ELD 3.1.1) • Goal setting • Skimming and scanning techniques • Recognize organizational patterns (ELD 3.1.1) • Test preparation strategies (ELD 4.1.1) 	<ul style="list-style-type: none"> • Keep an agenda • SMART goal setting, mission statement • SQ3R (ELD 3.1.2) • Chronological order, cause and effect, compare and contrast, nominal technique (items in a list) • T/F, multiple choice, short answer, essay. Blooms Taxonomy or Costas Levels of Inquiry 	<ul style="list-style-type: none"> • Covey, Sean: <i>7 Habits of Highly Effective Teens</i> • Wilhelm, Jeff: <i>Action Strategies</i> 	<p>Look at the features of the agenda and discuss what they are for</p> <p>Look at the visual elements of the text. Ask questions about the text’s big ideas.</p> <p>Look at a variety of text/textbook organizational patterns and discuss the features of each.</p> <p>Give examples of test taking techniques for each type of test. Use the test taking processing in class.</p> <p>Record the main parts of text or</p>

<ul style="list-style-type: none"> • Cornell Note Taking (ELD 3.1.2) • Mnemonic devices • Multiple intelligences 	<ul style="list-style-type: none"> • Note taking, paraphrasing, outlining, webbing (ELD 3.1.2) • Acrostic, acronym, journey or story, chunking, rehearsal • Assessments, summary of each learning style, personal narrative highlighting individual learning style. Right/Left • Analyze persuasive text 	<ul style="list-style-type: none"> • “One Dark Night” (Poem) • Nelson Denny Reading Inventory • Watson Glasser Critical Thinking • Reading Rate from the Speed Reader • 3SHS Study Skills and Strategies Assessment • Time Management Inventory • Communication Style Inventory • Learning Style Inventory • Right/Left Brain assessment: http://www.testcafe.com/lbrb/?affil= • “Understanding Rhetoric of the Op-Ed Page.” 	<p>lecture on a graphic organizer.</p> <p>* Language Objectives are drawn from State English Language Development Standards, the National Council for Teachers of English, and International Reading Association.</p> <p>Picture books, video clips, and teacher summaries are appropriate. Teachers may also choose to have students relate a short story from their country or culture.</p>
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<ul style="list-style-type: none"> Ethos, logos, pathos 		(Article) <ul style="list-style-type: none"> Graff, Gerald and Birkenstein, Cathy: <i>They Say, I Say</i> <i>USA Today</i> (online) <i>Issues and Controversies</i> (Database) 	
Quarter 1/3 : Vocabulary Usage and Development			
Essential Concepts	Suggested Activities	Resources	Sample Lang. Obj
<ul style="list-style-type: none"> Prefixes, suffixes and roots Context clue usage (ELD 3.1.5) 	<ul style="list-style-type: none"> Word Wall Word of the day, activities from resources 	<ul style="list-style-type: none"> <i>Temporary Source</i> (Online) <i>Hot Words for the SAT</i> Whimbey, Arthur, Dr.: <i>Analytical Reading and Reasoning</i>, 3rd ed. Whimbey, Arthur, Dr.: <i>Mastering Reading Through Reasoning</i>, 2nd ed. 	<p>Recognize when text is confusing. Ask questions about the confusing parts. Find clues in the text to help understanding.</p>
Quarter 1/3: Logical Thinking and Reasoning			
Essential Concepts	Suggested Activities	Resources	Sample Lang. Obj
<ul style="list-style-type: none"> Inductive (ELD 3.2.3) and deductive reasoning Fallacies: Begging the question, straw man, Ad hominem, red herring, false 	<ul style="list-style-type: none"> Analyze different forms of expository texts Recognizing fallacy in political speeches and editorials, write a letter to the editor 	<ul style="list-style-type: none"> McInery, DQ: <i>Being Logical</i> Editorials and political speech – printed, live broadcast, audio 	<p>Select evidence and recognize a valid conclusion.</p>

<p>assumption, guilt by association</p> <ul style="list-style-type: none"> • Analogies (ELD 3.2.3) • Syllogisms • Propaganda techniques: Bandwagon, card stacking, glittering generality, lesser of two evils, name calling 	<ul style="list-style-type: none"> • Identify the bridges • Determine syllogisms used in political speeches, editorials • An advertising campaign for an imaginary product including a description of the propaganda techniques used (Top Tads plan) 		<p>Identify and dissect relationships.</p>
Quarter 2/4: Technical Reading and Writing			
Essential Concepts	Suggested Activities	Resources	Sample Lang. Obj
<ul style="list-style-type: none"> • Draw conclusions, make inferences, decide meanings, form opinions and make judgments about expository text • Follow directions in technical manuals (ELD 1.1.1 and ELD 3.2.1) 	<ul style="list-style-type: none"> • Examine current expository text, sample workplace reading, technical manuals and professional journals • Job applications, miscellaneous forms 	<ul style="list-style-type: none"> • Whimbey, Arthur, Dr.: <i>Analytical Reading and Reasoning</i>, 3rd ed. • Whimbey, Arthur, Dr.: <i>Mastering Reading Through Reasoning</i>, 2nd ed. • Online articles magazines • Withers, Jennie: <i>Hey, Get a Job!</i> • Credit card, insurance applications, FAFSA form • Online resources 	<p>Understand the importance and use of directions.</p> <p>Complete a multimedia presentation.</p>

<ul style="list-style-type: none"> • Produce multimedia presentations (ELD 4.2.1 and ELD 4.2.2) • Understand graphs and flow charts (ELD 3.1.2) • Write a variety of expository documents (ie pamphlets/ brochures, technical manuals/how to guides, applications, resumes, business letters) (ELD 1.1.3, ELD 3.2.2 and ELD 4.2.2) • Understanding the rules governing plagiarism, proper paraphrasing, quoting and source citation (MLA and annotated bibliography) • Learn and apply proofreading, revising (ELD 4.1.1) and editing 	<ul style="list-style-type: none"> • Public service announcement, PowerPoint presentations, brochure/pamphlet, technical manual, advertising campaign • Find and analyze graphs and flow charts from periodical and newspapers • Pamphlets/brochures, technical manuals/how to guides, applications, resumes, business letters • Librarian presentation and MLA citation sheets • Peer and adult editing 	<ul style="list-style-type: none"> • Periodicals and newspapers • Withers, Jennie: <i>Hey, Get a Job!</i> • Credit card, insurance applications, FAFSA form • Microsoft Word, Publisher, PowerPoint, PhotoStory 3 • Hacker, Diane: <i>MLA Handbook</i> • Hacker, Diane: <i>MLA Handbook</i> 	<p>Design a visual representation of data.</p> <p>Identify the requirements for correctly completing standard forms. Correctly complete standard forms.</p> <p>Read your writing with a partner. Using a sentence starter, ask</p>
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strategies	<ul style="list-style-type: none"> Paraphrase information, summarize information, compare and contrast paraphrase and summary 	<ul style="list-style-type: none"> Any expository text 	questions about confusing parts.
Quarter 2/4: Research Process			
Essential Concepts	Suggested Activities	Resources	Sample Lang. Obj
<ul style="list-style-type: none"> Select and use legitimate technological and traditional sources Use multimedia software (ELD 3.2.2 and ELD 4.2.2) Analyze expository writing Understand the rules governing plagiarism, proper paraphrasing, quoting and source citation (MLA and annotated bibliography) 	<ul style="list-style-type: none"> Website, database, magazine, newspaper, encyclopedia, classified text Website evaluation activities Directed reading activity (ELD 3.2.3) Public service announcement, PowerPoint presentations, brochure/pamphlet, technical manual, advertising campaign Fact/opinion (ELD 2.1.1), cause/effect, drawing conclusions Librarian presentation and MLA citation sheets Multi-genre research project 	<ul style="list-style-type: none"> USA Today (Online) Microsoft Word, Publisher, PowerPoint, PhotoStory 3 Any expository text Hacker, Diane: <i>MLA Handbook</i> 	<p>Look at a variety of websites and discuss how to infer validity.</p> <p>Know the difference between fact and opinion. Show the difference between fact and opinion.</p>