



JEFFERSON STUDENT HANDBOOK

Welcome to Jefferson! We are here to help your student be successful with school - academics and friendships. By working together, parents and staff can provide the best learning atmosphere for students. We care a great deal about your children and look forward to working with you and them. It is our hope that if problems do occur, together we can take care of any issues in the early stages.

These pages cover the **very most important information you need to know** from the Student Handbook. Please read them carefully. Then sign and return the last page to your child's teacher.

If you would prefer to see the complete Student Handbook (including information on such topics as bicycles at school, food service, lost & found, safety patrol, sports, music, library, etc.), copies are available from the office.

If you have any questions or concerns, I will be happy to visit with you. You may stop by the school, or I can be reached at 854-5260 or at kay.hansen@boiseschools.org

Thanks for your help in making this a great year!

Kay Hansen, Principal



ATTENDANCE IS CRITICALLY IMPORTANT!

**The first bell rings at 8:40. The tardy bell rings at 8:45.
If your child will not be at school, call 854-5260 by 8:40.**

Why?

- It has been **proven** that kids who come to school everyday get better grades.
- The school district gets money based on how many students are in school.
- We **like** your kids and we **want** to see them everyday!

What happens when kids come to school?

- Your child will learn more, be happier and less frustrated with school work.
- Your child will get a better report card.
- Your child will be better able to keep up and be ready for the next grade.
- He or she will have more time with friends.
- He or she may get awards and will be eligible for prizes.

What happens when kids don't come to school?

- We call to find out where they are.
- Your child will find school more difficult.
- Your child will have to make up work that was done while he/she was absent.
- Your child may miss recesses to complete make up work.
- You may have to go to Attendance Court with your child and talk to a judge.

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EXPECTATIONS FOR STUDENT BEHAVIOR

Students come to Jefferson to do their job – **LEARN**. Rules are taught to every student and reviewed in every classroom during the first week of school. If rules are not followed, and the offense is minor, a student may receive a warning, time-out, missed recess or a conference with the principal.

SCHOOL-WIDE RULES

- Always do your best
- Be polite and respectful to all adults and students
- Walk quietly in the hall
- Carry a pass when in the halls
- Keep hands and feet to yourselves at all times
- Keep food, drink, and candy only in the cafeteria or the classroom
- Use all equipment appropriately

PROBLEM SOLVING

We teach Jefferson students to be great problem solvers by following the steps below:

1. Use the Peace Wheel options to solve the problem non-violently
2. Find the nearest adult and ask for help
3. Ask your own teacher for help
4. Sign up to see the counselor
5. Make an appointment to see the principal

SERIOUS DISCIPLINE VIOLATIONS

The following serious discipline violations include but are not limited to:

- Fighting
- Defiance of school staff
- Bringing a weapon to school
- Bullying or harassment
- Criminal acts or any other act for which the student could be charged by law in school or out of school

Consequences may include a parent conference at school, a conference with a School Resource Officer (SRO), in-school or out-of-school suspension, or expulsion.

AN IMPORTANT NOTE ABOUT BULLYING

Bullying is when one or more students repeatedly pick on another student. Jefferson Elementary and all Boise District schools take harassment and bullying very seriously. School Board Policy requires that repeated name-calling and harassment be dealt with very seriously. Parents will be contacted and suspension may occur.

BEFORE SCHOOL

Students should arrive on school grounds no earlier than 8:15 A.M. unless s/he is involved in special activities.

- Students may enter the school building only when accompanied by a parent or with a pass from their teacher.
- Please drop off students or pick up your student(s) at the curb on Latah.
- **DO NOT BLOCK** the driveways.
- The parking lot will be closed down at 8:15 and 3:10 except to busses. This will help ensure the safety of all students, including those who are unloading or loading buses.
- For the students' safety the parking lot is ONE WAY only – South Entrance Only and North Exit Only.
- When the first bell rings in the morning, all students line up at their designated spot on the playground behind the school. Teachers will then meet the students at their assigned door and take them to their classroom.

CELL PHONES

Cell phones are not allowed at school. If you need to get a message to your child, we happily take and deliver messages in a timely manner.

If your child needs to check in with you after school, it is best that he/she go straight home and call you from there. Having a cell phone delays their departure from school grounds and encourages them to go places other than home.

If your child must have a cell phone, please send a note indicating your request. Otherwise, phones that are heard or seen on school grounds will be taken to the office for safekeeping until they are returned at your request.

BUS PRIVILEGES

Riding the bus is a privilege, and students may lose that privilege if they do not obey all rules of safety. A bus conduct report form is to notify parents and school of inappropriate behavior on the bus.

- Follow directions of drivers at all times.
- Stay seated, facing forward.
- Keep hands and feet to self.
- Keep noise to a minimum.
- No food or drink on the bus.

MEDICATION

If your child will need medication at school, parents must bring all medication to the nurse at the beginning of the day. Students may not bring the medication themselves because of safety concerns. All medication (whether it is antibiotics, cold medicine, Tylenol, or medication to be taken daily) must come in the original container or in a prescription labeled bottle.

REMINDER ABOUT WEAPONS – REAL OR TOY

Students may be suspended or expelled for bringing a weapon to school, whether it is real or a toy, even if the student is young and he/she did not intend to use the weapon to hurt anyone.

Please remind your child frequently to leave these at home!

2011-2012 Jefferson Calendar

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| August 24 | First Day of School, <u>Early Release</u> @ 1:15 * |
| September 5 | Labor Day Holiday - no school |
| September 13 | Back to School Open House, 5:30 - 7:00 |
| September 30 | Jefferson Picture Day |
| October 6, 7 | No School, State Workshops (K-12) |
| October 28 | End of 1 st Quarter, <u>Early Release</u> (K-6) @ 1:15 * |
| November 2, 3, 4 | Kindergarten Parent Teacher Conferences (No School for K) |
| November 3, 4 | Elementary Parent Teacher Conferences (No School K-6) |
| November 11 | Music Program, grades 4-6, 1:30 |
| November 15 | Jefferson Picture Re-takes |
| November 21-25 | Thanksgiving Vacation - no school |
| December 16 | Winter Break, <u>Early Release</u> (K-12) @ 1:15 * |
| Dec. 19-Jan. 2 | Winter Break; School resumes on Tuesday, Jan. 3 rd |
| January 16 | Martin Luther King, Jr. Holiday - no school |
| January 20 | End of 1 st Semester, <u>Early Release</u> (K-6) @ 1:15 * |
| February 16 | Family Learning Night, 5:30-7:00 |
| February 20 | Presidents' Day Holiday - no school |
| March 15 | Kindergarten Registration, 3:30-5:30 |
| March 21 | Band and Orchestra Concert, 10:30 |
| March 23 | End of 3 rd Quarter, <u>Early Release</u> (K-6) @ 1:15 * |
| March 26-30 | Spring Break - no school |
| May 18 | Music Program, grades 1-3, 1:30 |
| May 28 | Memorial Day Holiday - no school |
| June 1 | Last Day of School, <u>Early Release</u> (K-12) @ 1:15 * |

* **EARLY RELEASE DAYS**

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| <u>Grades 1-6:</u> | 8:45 to 1:15 |
| <u>Kindergarten:</u> | 8:45 to 10:30 (AM) 11:30 to 1:15 (PM) |

WE READ IT!

Please check each item showing your consent. Sign and return this page to your child's teacher. Keep the attached information for your records.

Student's Name _____

Grade/Teacher _____ Date _____

- My child and I have read and discussed the attached expectations for Jefferson Elementary School. I understand what is expected and will support the school staff by discussing and periodically reviewing the rules with my child.
- In addition, I give permission for my child to attend field trips. I understand that I will be informed of all field trips, and I have the right to withhold my child from attending at any time.

Parent/Guardian Signature

I understand what is expected and will do my very best everyday at school.

Student Signature