



*PTA BOARD MEETING
FEBRUARY 8, 2012
6:00 p.m. - 7:00 p.m.*

Present

Jonathan Oppenheimer (President)
Janene Kattner (Secretary)
Bill McKitrick (Principal)
Danette Kuecks (Treasurer)
Erin McCandless (Vice President)

Absent

Amy Eiden (Teacher Rep.)
Brenda Cannon (Teacher Rep.)
Andy Newman (Asst. Treasurer)

1. Call to order

President Jonathan Oppenheimer noting that a quorum of the members of the Board being present in person, called the meeting to order at 6:05 p.m.

2. Approval of the minutes

Minutes of the Board meeting held on January 4, 2012 were circulated, prior to the meeting via email, for the Board members review and copies were also made available at the meeting. Mr. Oppenheimer asked if anyone had any questions or corrections relating to the minutes from the January meeting. **With no questions or corrections to be made to the minutes, Ms. Erin McCandless motioned that the minutes of the January 4, 2012 meeting of the Board be approved and with said motion being duly seconded by Danette Kuecks, the minutes were unanimously approved as presented.**

3. Treasurer's Report

Mr. Oppenheimer then asked PTA Treasurer, Danette Kuecks to provide the Board with a mid-year update on the budget. Ms. Kuecks stated that the monies the Liberty library received from the Troxell Fund had been spent. Approximately \$10,000 was used for books and some of the remaining funds were used to recover a bench used in the library. Ms. Kuecks indicated that her and Assistant Treasurer, Andy Newman worked on a new format for the budget so it was easier for everyone to read. Ms. Kuecks reported on the budget line items stating that monies budgeted for Liberty Pride were near depletion and that she has taken care of notifying the chairs of that committee, the funds set for Teacher Appreciation were low but that the expenditures for this will pick up come Spring. She reported that they will be working on preparing an expenditures vs. purchases presentation for the Liberty Staff meeting this fall so that the teachers can see how the PTA provides assistance and support to the school. Ms. Kuecks reported that receipts this month were mainly from the Valentine's Box Tops for Education event and also the Friday Sales. The Technology/Enhancement budget item was set at \$7,500 and is currently at \$4,000 so the PTA is currently not in a position to fund the school technology and enhancements previously discussed among the Capital Campaign Committee members. Ms. Kuecks stated

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that the committee chairs were discussing how to get more children involved in the Read-A-Thon this Spring Break and ideas were proposed to provide a field trip to the class in the lower elementary and another for the upper elementary that logged the most reading minutes. A trip to the downtown YMCA for swimming was suggested. There was also a suggestion to set a reading goal be set for the school to meet and if the school met the goal that perhaps the principal or a favorite teacher could shave his/her head or something similar to help gain interest in this fundraising activity. Ms. Kuecks then went on with her budget presentation and discussed the need to get rid of a lot of the candy that was purchased at the beginning of the year through Friday Sales and reported that the PTA was presented with an opportunity to sell candy at the Zamzoes on Federal Way on Saturdays. Finally, she stated that the PTA would still like to send the Sixth Grade to the MOSS Science Camp in McCall but that difficulties have arisen relating to recruiting a Sixth Grade teacher to help sponsor the activity. Finally she reported that after a review of the budget it doesn't appear that there will be any large spending needs prior to year end.

4. Teacher's Report

Mr. Oppenheimer then indicated that although there were not any teacher representatives present at the meeting, he was in receipt of a Wish List request from Sue Peck for the purchase of some games, rulers, hand held magnifying glasses, timers and Nasco Math/Science items for a total purchase price of approximately \$320.37. **Upon motion by Danette Kuecks and seconded by Erin McCandless to approve the Wish List items up to an expense not to exceed \$320.37 and with the 10 requested magnifying glasses being purchased through the Box Tops for Education catalog the motion was unanimously approved.**

5. Principal's Report

Mr. Oppenheimer then asked Mr. McKitrick for the Principal's Report. Mr. McKitrick reported that the school has just wrapped up the IRI testing. He requested that the PTA Newsletter be forwarded to him so that he can disseminate it via infinite campus to the parents of Liberty students and stated that the Board of Trustees of the Boise School District has requested that a short presentation be given at their next trustee's meeting on Liberty's Montessori Program. He stated that he has reviewed a 20 min. video clip that will be presented at the trustee's meeting and was glad that they will be able to present the video because he feels the Board of Trustees will have a better understanding of the Montessori program and how it works. He reported that he has confirmed there will be staff in the building for Box Top Bingo and that since the PTA will not be serving pizza there was no need to staff the cafeteria with personnel. He also stated that the March 13, 2012 Family Fun Night ideas and activities presented to him of door prizes, ice cream and karaoke would be fine with the understanding that everyone entering the school for this event would need

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to enter through the side door so as not to interference with the polling stations set up for the levy vote inside the main doors of the school.

6. Committee Reports and Discussion

a. School Directory Sales

Janene Kattner reported that order forms for the purchase of student directories have been sent out to parents and that parents were instructed to return their order forms and payments to the office so orders and payments can be collected. The Student Directories for sale have been left at the office so that as orders and payments are received the directories can be distributed. Danette Kuecks will take care of collecting the funds for these orders from Ms. Gill. Directories have also been sent out to all the sponsors.

b. General Fundraising

Ms. Kuecks reported that the upcoming general fundraising activities are the Read-A-Thon over Spring Break and the Spring Art Fair/Silent Auction set for May 8th. Gift baskets will be created for the Silent Auction.

7. President's Report

Mr. Oppenheimer then gave the President's Report stating that the Capital Campaign idea to set aside funds for technology enhancements will be set aside for now. He stated that he did receive an estimate for the school wide wireless system and it was approximately \$2,500 and that it was his understanding that the Boise School District was considering purchasing the Discovery Streaming for the use by the school district next school year. There were also some additional technology enhancements that were being discussed that perhaps the PTA could help purchase but nothing was decided on.

8. New Business

Mr. Oppenheimer then indicated that nominations for the Liberty PTA Board would be presented at the March meeting and that the annual election of officers would then take place at the April meeting. Mr. Oppenheimer stated that Erin McCandless has volunteered to chair the nominating committee for Board elections and has agreed to run for President of the PTA for next school year since he would not be eligible to run again.

9. Adjournment

Liberty Elementary School



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Upon motion by Jonathan Oppenheimer and seconded by Danette Kuecks the meeting was adjourned at 7:00 p.m.