

Library Rules

1. **RESPECT**: Please treat the books and each other with respect
2. **QUIET**: Others are reading or working, please whisper quietly
3. **CHECKOUT**: Never take a book out of the library without first checking it out, or with the permission of the librarian or teacher
4. **COMPUTERS**: The computers are for book searches or research, not personal use
5. **HELP**: Don't be afraid to ask for help

Library Policies

Book Privileges:

Kindergarten—1st Grade: 1 book each week

2nd—6th Grade: 2 books each week

Books are checked out for one week at a time and may be renewed by bringing the books into the library.

Responsibility:

All students are responsible for the care of any books or materials checked out in their name. Please watch for a “**My library Promises**” note to come home with your child. Both parent and student need to sign the promise and return it to the library.

Overdue/Fines:

Once a book is overdue for 30 days, the book is considered lost and a fine will be charged to replace the missing book. Once a fine has been assessed, the student will not be able to check out any other books